

## MEETING MINUTES

# WHEELER CREST COMMUNITY SERVICE DISTRICT

DATE  
TIME

JULY 10, 2019:

TIME: 6:30 PM

PLACE: Fire Department

PLACE: Fire Department, 129 Willow Road  
MEETING CALLED BY: Glenn Inouye, Chairman  
ATTENDEES: Glenn Inouye, Brent Miller,  
Charlie Tucker, Dan Conners  
Absent: Bill Dunlap

Minutes Submitted By: Glenn Inouye, Chairman

1. Meeting called to order by Glenn Inouye at 6:31 PM
2. Treasurer Report by Brent Miller: Brent passed out the financial report for review (attached). Glenn moved to accept the financial report. Dan seconded. It passed with no dissention.
3. Operations report – Glenn stated that he got a call from Brian Cashore about the chlorination. Glenn reported that all test came back clear the first half of the year. And that instead a smaller amount of chlorine for several days in a row seemed to have less impact for the user on the system. The hydrostatic pump appeared not to be turning on. Jason Hatter was called and some adjustments were made. Glenn will document and hang a trouble shooting manual in the vault when it is completed. The Board decided to change the pumping schedule to the times where lower rates are charged. Brent will forward the lower rate time schedule to Glenn, contact the O'Dell's in case there's a conflict and Glenn will make the changes.
4. Compliance update – Glenn showed the State's website and there are still discrepancies with what we had as a testing schedule. We will use what the State's requests and have ordered and received testing bottle from BC labs instead of Babcock labs. There are approximately 30 bottles per well, 3 wells to test. Glenn asked for assistance if possible for the taking of the samples on Monday, 7/15 at 7:00 a.m.
5. SGMA update. There has been no final announcement as of yet from the State of our reclassification to low. This was expected sometime in July.
6. Maintenance of WH2 and PS1. No progress to report but many requests were solicited. Dan Conners volunteered to do the work in the fall if it can't be accomplished before the winter. Glenn and Charlie volunteered to help.
7. Unconnected lateral fee increase. This is now in effect.
8. Haber parcels – Lafco passed the resolution with a minor addition.
9. Enterprise System Catalog. Brent report that our website should state that WCCSD doesn't use any software (besides office) in our operation of the District.

. ADDITIONAL INFORMATION:

10. The meeting was adjourned by Glenn at 7:31 PM

## WCCSD Account Balances - As of 6/30/2019

Fiscal Year 2018-2019

Account	6/30/2018	9/30/2018	12/31/2018	3/31/2019	6/30/2019
<b>Bank Accounts</b>					
Hilltop (390)	7,400	6,651	10,875	10,607	13,262
LSMWS (391)	156,057	143,273	144,926	144,622	142,802
Checking	1,586	227	194	412	1,282
<b>TOTAL Bank Accounts</b>	165,043	150,152	155,995	155,641	157,346
<b>Asset Accounts</b>					
Receivables				5	5
<b>TOTAL Asset Accounts</b>				5	5
<b>OVERALL TOTAL</b>	165,043	150,152	155,995	155,646	157,351



## Hilltop Income/Expense - Last Yr

7/1/2018 Through 6/30/2019

Category Description	Jul-Sep	Oct-Dec	Jan-Mar	Mar-Jun	OVERALL TOTAL
<b>INCOME</b>					
Assessments		5,200		3,900	9,100
Interest Inc	33	32	56		120
<b>TOTAL INCOME</b>	<b>33</b>	<b>5,232</b>	<b>56</b>	<b>3,900</b>	<b>9,220</b>
<b>EXPENSES</b>					
Analysis	159		159		318
Dues		167			167
Expenses			65		65
Insurance		315		45	360
Maintenance	323	110		200	633
Operations	300	300	100	500	1,200
Supplies		115			115
Utilities	120	156	164	81	522
<b>TOTAL EXPENSES</b>	<b>902</b>	<b>1,164</b>	<b>488</b>	<b>827</b>	<b>3,380</b>
<b>OVERALL TOTAL</b>	<b>-869</b>	<b>4,068</b>	<b>-432</b>	<b>3,073</b>	<b>5,840</b>

## LSMWS Income/Expense - Last Yr

7/1/2018 Through 6/30/2019

Category Description	Jul-Sep	Oct-Dec	Jan-Mar	Mar-Jun	OVERALL TOTAL
<b>INCOME</b>					
Assessments		17,020		12,936	29,956
Excess Usage	872		1,944		2,815
InsuranceClaim	10,787				10,787
Interest Inc	655	655	747		2,057
<b>TOTAL INCOME</b>	<b>12,314</b>	<b>17,675</b>	<b>2,690</b>	<b>12,936</b>	<b>45,615</b>
<b>EXPENSES</b>					
Analysis	650		1,108	363	2,121
Charity	200				200
Dues		968			968
Expenses			586	193	779
Fees	602			567	1,169
Insurance		1,824		458	2,282
Maintenance	12,687	385		600	13,672
Operations	900	900	300	1,500	3,600
Supplies		887		16	903
Utilities	1,238	877	618	549	3,282
Well5	10,059	10,059		10,059	30,177
<b>TOTAL EXPENSES</b>	<b>26,336</b>	<b>15,899</b>	<b>2,612</b>	<b>14,305</b>	<b>59,152</b>
<b>OVERALL TOTAL</b>	<b>-14,022</b>	<b>1,776</b>	<b>78</b>	<b>-1,369</b>	<b>-13,537</b>