

# **WHEELER CREST COMMUNITY SERVICE DISTRICT**

129 Willow Road  
Swall Meadows CA 93514

## **NEW CONSTRUCTION GUIDELINES**

Revised February 1, 2015

As part of the process required by Mono County for new construction, the following is also required before a building permit can be issued. Refer to our *Pricing Policy* for the most current charges.

### **NEW HOOKUP FEE**

Service laterals are connected by the owner/developer and located at a street side property line with a shutoff valve. This charge must be paid prior to any water service. This hook-up charge does not include the cost of the meter, the shut-off value and installation which are the responsibility of the property owner. This hookup fee is paid directly to the Wheeler Crest Community Service District and not the County. For the name and number of the District's Treasurer, please refer to the web site ([wheelercrestcsd.org](http://wheelercrestcsd.org)).

### **WILL-SERVE LETTER**

A will-serve letter issued by the District is required by Mono County as part of their building permit process. The District will issue a will-serve letter to an owner upon payment of the hookup fee. The owner should determine the location of the service lateral that will connect to the main line water system prior to requesting a will-serve letter if a service lateral is not already present. The will-serve letter to an individual property is separate and distinct from a will-serve letter issued to a developer during the development phase of a project. Once the Will-Serve is provided by the District, the lot will be considered to have a "serviced metered lateral" and will be assessed as such on the next fiscal cycle regardless of when the meter and lateral are actually installed.

## **WATER METERS**

Water meters are required for all lots connected in the Pinon/Rimrock system. The water meter is provided by the owner but the type of meter used must be approved by the District. The approved meter must be connected immediately downstream of the shutoff valve. The owner needs to advise the District when a meter has been installed so our operations manager can inspect the installation. The water meter and shutoff valve should be located in a common access hole equipped with a cover suitable for maintenance and meter reading. Keeping the meter access hole clean and free of debris is a customer's responsibility.