

WHEELER CREST COMMUNITY SERVICES DISTRICT

**MINUTES
SPECIAL MEETING**

August 24 2016-- 6:30 P.M. SWALL MEADOWS FIREHOUSE

Meeting called to order at 7:05 by Glenn Inouye

Directors Present

Glenn Inouye Chairman
Brent Miller Treasurer
Ray Tompauskas

Directors Absent

Mike Day Secretary
Dan Conners

Update on tank inspection

Brent and Glenn were present for the inspection. Everything went smoothly. We anticipate the report to reflect blistering and paint chips in R1 that will eventually need to be repaired. It was suggested that some kind of guarantee during the next painting to insure this doesn't occur again. The hilltop reservoir inspection had a little more urgency. Pitting and corrosion would support painting sooner. Once the report is received, a strategy on how to finance the effort is the next step.

Biennial Review of Conflict of Interest Codes

Brent described the need to revise our conflict of interest codes if necessary. Brent moved that no changes were required to the conflict of interest codes, Ray seconded. There were no dissensions.

Procedure document available

Glenn handed out a sample of the new procedures document which is designed to be the first go place to find information. Hard copies will be kept in PS1 and WH2 with virtual copies available on the google drive.

Review public hearing and vote on resolution and pricing document

Glenn, Brent and Gary Wright were present for the public hearing and no members of the public were in attendance. Ray moved that we pass the resolution 2016-01, Brent seconded. There were no dissensions.

Anticipated expenditures – water sampling, maintenance of sites

Glenn noted that we are due for the 6 yr water testing cycle of the three LSMWS wells. It will cost a little over \$3,000 per well plus postage. Glenn also stated that maintenance of brush clean-up is required around the well houses. Major clean-up is required at R1. Ray volunteered his tractor and Glenn stated that he asked Mike Day to keep this in mind for the conservation camp workers when the fire season winds down.

Discuss backflow procedure

Glenn got together with Mammoth Water District to review their procedures. They have three types of procedures.

- a. New development – they are involved in the building process and contract out inspectors to insure the back-flow requirements are met and implemented correctly.
- b. Periodic inspections for accuracy – they are required to inspect all properties within 5 years to insure their back-flow records reflect what is actually implemented. They contract out this effort as well.
- c. Annual back-flow certification of existing devices. They send 90 day letters, 60 day letters, 30 day letters and then shut off the water if the parcel owner does not get their back flow device certified. They also pass a summary report to the state at the end of the year.

Glenn expressed the need to define what our back-flow policy should be. Brent suggested we scan the documents received from MCWD and discuss at a later meeting. Glenn agreed to place them on the google drive.

Haber proposed development

A discussion was held on the Haber sub-division that started in 2010. After discussion, Glenn presented a draft letter that:

- a. Stated that the lots in question will be subject to the current fee of \$16,000 (per parcel) if the exempted lower fee of \$8,000 is not exercised by 1/1/2017.
- b. That the water will be turned off as of 1/1/2017 to the new hydrant placed on the planned Haber sub-division. The water will be turned on as soon as the easements have been approved by WCCSD and filed with Mono County.

Brent moved that we approve the changes and mail the letter to Haber, Ray seconded. There were no dissensions. Ray suggested that we send the letter certified mail.

Relief request from Mike Preising

There was discussion that the relief provision was not intended to include items such as faulty batteries. Brent volunteered to draft a letter that would express this one time exception and distribute it to the Board before distribution to Mike. But in essence, the Board was granting his relief request of \$157.

Adjournment 8:30

Minutes submitted by Glenn Inouye